

Code 1C - Multi-Purpose Community Facility Projects Questionnaire

Program Title: 1C Central Wyoming College – Jackson: Multipurpose Community Facility

How will the Recipient implement the Program? Direct Implementation

Does the Recipient represent and commit that the Capital Projects will provide services or activities that directly enable work, education, and health monitoring for at least five years from the completion of the Project? YES

Will CPF grant funds for this program be used to cover costs incurred after March 15, 2021, but prior to execution of the Grant Agreement? NO

Program Narrative

Program Summary

Provide a description of the program (approximately 2 – 3 pages), including the Program objectives, target capital assets, and the program's history, if applicable. This should also describe the Recipient's approach for carrying out the Program, including the Program's project eligibility and selection criteria, as well as its application process, as appropriate.

As a 4-year rural comprehensive community college, Central Wyoming College (CWC) annually serves over 2,000 students in 65 degree and 40 certificate programs across its main campus and outreach centers. The mission of CWC is to transform lives and strengthen communities through learning, leadership, and connections. CWC is recognized as a Native American-serving Nontribal Institution (NASNTI) by the US Department of Education. Nearly 30% of its students report an ethnicity other than Caucasian. Over 14% identify as Native American/American Indian and 9% as Hispanic/Latinx. Of CWC students, 84% are at risk: first-generation college goers (55%), low socioeconomic status, and/or not academically college ready.

Wyoming is the least populous and second most sparsely populated state in the nation. The college's state-designated service area of Fremont, Teton and Hot Springs counties covers 15,488 square miles with 66,047 residents (four people per square mile). The Wind River Reservation, home of the Eastern Shoshone and Northern Arapaho tribes, covers more than a third of Fremont County. In addition to its main campus in Riverton, WY (pop. 10,891), the College has outreach centers in Dubois (pop. 842), Fort Washakie (pop. 1,741), Lander (pop. 7,555) and Jackson, WY (pop. 10,553).

CWC-Jackson, as it is known, has been providing educational services in Teton County for over 40 years. The College currently operates out of inadequate rented space within the Center for the Arts in downtown Jackson, the culinary program has to be offered offsite and has had to move 17 times in just the last 40 years. The bulk of the services offered by CWC to the community relate to certificates and associate degrees in the healthcare and hospitality sectors. These two sectors, particularly in Teton County, have remained strong employers throughout Wyoming's boom/bust economic cycles over the

years as visitors to Grand Teton National Park, which lies within Teton County and to Yellowstone National Park, now tops 4 million people a year. Obviously, the healthcare and hospitality sectors were hit hard by the COVID 19 pandemic in unique ways.

Several years ago, CWC realized that its Teton County operations would continue to grow as people were attracted to the pristine area, home to two iconic national parks. In accordance with Wyoming State's capital construction processes for State buildings, in 2012 the College, in partnership with the State, began a master planning process to determine the future direction of the Central Wyoming College Jackson Center (CWC-Jackson). This Level I work included determining detailed academic and administrative facilities needs and housing requirements for this location. Working with College administration, facilities personnel, and various community partners including representatives of local business, government, school district, etc., State architects developed an addendum to the College's then current Master Facilities Plan to include a new facility for CWC-Jackson.

This addendum identified continued growth in the need for workforce training in such areas as Culinary Arts and Hospitality, Outdoor Leadership, Business, Healthcare and Allied Health Professions, Early Childhood Education, Construction Trades, Nonprofit Management, Science, English As A Second Language, High School Equivalency, etc. This Level I study served as a basis for the State's Level II work, which resulted in the schematic design of a building, meant to serve the growing County for years to come. Due to complications related to land acquisition, this Level II schematic design work was not completed until 2017.

After many years, Central Wyoming College (CWC) is now in the process of building a roughly 21,000 square foot campus in Teton County, Wyoming that will be a permanent future home for the College based on that Level I and Level II work. Establishing this campus in Teton County is essential to continue to address the educational needs of a diverse community. From healthcare, early childhood education certification, hospitality, English as a Second Language, concurrent courses, and more, CWC is working hard to provide exceptional higher education opportunities and classes for so many who live and work in the county.

It is widely known that Teton County, WY has the distinction of being the richest county in the Country, home to billionaires who have pushed out the millionaires. What this designation masks is a community of healthcare providers, small business owners, ranchers, service workers, government employees, tradespeople, nonprofit workers, artist, teachers, firefighters, police, childcare providers, etc., that are necessary to keep this community thriving. Over 16% of the county identify as Hispanic/Latinx, 11% of the population is foreign born, over 18% speak a language other than English at home. CWC-Jackson serves all of these individuals.

This past year marked some important milestones for achieving the vision for a CWC-Jackson campus. The college entered into a Purchase and Sale Agreement for a prime location near the town's high school. While the Wyoming Community College Commission (WCCC) had identified this facility as their top capital construction funding priority for the last several years, this Spring, the State legislature also agreed, including it in this year's passed SF00067 Capital Construction Appropriations bill, where the State approved \$10.3 million towards this \$25.5 million project, as well as on-going major maintenance support.

Jointly and directly, this building will enable CWC to provide workforce training, education, and health monitoring.

Describe the Program timeline and list Program milestones to be achieved each year.

Design Development-Sept 1, 2022 to Nov. 15, 2022

Construction Documents-Nov. 16, 2022 to Feb. 7, 2023

Bidding-Feb. 8, 2023 to April 5, 2023

Construction-April 6, 2023 to June 6, 2024

Closeout-June 6, 2024 to July 4, 2024

List the Program Website, guidance documents, or rules, if applicable. Provide links or attachments if available.

CWC-Jackson Website: <https://www.cwc.edu/jackson/>

CWC-Jackson Programs: <https://www.cwc.edu/jackson/jackson-credit-programs/>

Central Wyoming College (CWC) Website: <https://www.cwc.edu/>

Wyoming Community College Commission Website: <https://communitycolleges.wy.edu/>

State Building Commission Website: <https://stateconstruction.wyo.gov/construction-management/state-building-commission>

Eligibility

How will the program directly enable work, as defined in the Guidance?

Although Jackson, Wyoming is a well-known tourist destination, it is not well-known for the challenges facing world-wide immigrants, entry-level hospitality workers, a growing Hispanic/Latinx population with English as their second language, trade workers in construction, plumbing, electrical and more, trying to engage in the workforce and provide sustainable wages to support themselves and their families.

CWC-Jackson is a welcoming place to support workforce development for these populations. With a larger facility, the College can expand their very successful Workforce Development department to provide full support to Jackson. The workforce department hosts Workplace Readiness workshops, provides counseling on career choices, resume and interviewing skills, and even job placement. In addition, the Workforce Development department provides customized training programs to businesses to meet their specific training needs that develop employees and strengthen their businesses.

In conjunction with academic programs supporting the trades, this facility is the only access for special populations in the area to receive education and training that prepares them for a sustainable wage, and assists them with the skills and knowledge to obtain employment, such as English as a Second Language training.

How will the program directly enable education, as defined in the Guidance?

The culinary, hospitality, and outdoor industry as well as all aspects of the medical world have high demand for additional skilled workers over the next decade. These major occupation groups were, and still are, severely impacted by COVID.

The proposed building has culinary labs, a commercial kitchen and baking kitchen, which will triple CWC's ability to serve students each year. The College will be able to double enrollment in the nursing program and add new programs in the medical field such as respiratory and radiology technicians, CNAs, dental assistants, as well as paramedics. The facility is sized to enroll 430 students per semester in various instructional programs, including the College's Bachelors of Applied Science programs in Leadership and Management as well as Early Childhood Education for place-bound students, including non-traditional students.

Another key aspect of this facility will be the build-out of flexible multipurpose computer labs and private study rooms with high-speed connectivity that allow students and members of the public access to a broad range of educational programs, private tele-health appointments, and more.

This CWC-Jackson Building Project will help the regional economy address impacts from the pandemic by training desperately needed workers in the hospitality and outdoor industry; strengthen and grow the healthcare workforce; provide business training including the ability to pursue a bachelor's degree; and, provide remote access to all of CWC's programs and services in Jackson.

How will the program directly enable health monitoring, as defined in the Guidance?

This new building will allow CWC to bring the community in for health fairs similar to what is currently done on the main campus' Health & Science Building in Riverton, WY. CWC-Jackson students, under the oversight of instructors, can do blood pressure/sugars checks, body mass index assessments, and routine health education. CWC's Medical Assistant students can assist with blood draws for health fair lab work and nursing students would assist with vaccinations/flu shots.

This facility will allow for the dedication of a room for telemedicine; combined with the College's teaching on how to perform medical work via telemedicine. In addition, there would be educational programming to train computer technicians to support the infrastructure needed for telehealth, including education to both telehealth users, the healthcare provider, and the patient.

This facility along with CWC's projected programming would allow for wellness and/or mental health providers/counselors to be on site or scheduled to meet with students, staff, and community members via telehealth. Part of this would include providing mental health/stress screening for students and

community members preparing to enter college or the workforce with action plans provided by licensed counselors and career counselors.

CWC's culinary students currently do, and will be able to expand, community cooking classes connected with a nutritionist for different groups with chronic medical conditions - cardiac diets, low sodium, low fat, diabetic diets, etc.

Explain why the communities identified to be served by the Multi-Purpose Community Facilities Projects have a critical need for those projects.

While Teton County Wyoming does experience a large influx of tourist each year, at its core it is a very rural county with a population of just over 23,000 people occupying 4,216 square miles. This is an area not quite the size as the State of Connecticut (5,500 sq miles) where over 3.5 million people live. Without Central Wyoming College's presence in the town of Jackson, WY, the whole county would be an Education Desert as defined by the Chronicle of Higher Education, where one would have to drive more than 60 miles to attend a public institution of higher education

Despite the low population numbers, the influx of tourist to this region creates a high demand for workforce in such areas as the hospitality industry, healthcare, construction, business management, childcare, etc.

What quantitative and qualitative data informed this Program Plan?

In accordance with Wyoming State's capital construction processes for State buildings, Central Wyoming College (CWC), in partnership with the State, began a master planning process to determine the future direction of the Central Wyoming College Jackson Center (CWC-Jackson). This Level I work included determining detailed academic and administrative facilities needs and housing requirements for this location. Surveys, focus groups, and site visits were used in this process. Using this data and working with College administration, facilities personnel, and various community partners including representatives of local business, government, school district, etc., the State architects developed an addendum to the College's Master Facilities Plan to include a new facility for CWC-Jackson.

This addendum identified continued growth in the need for workforce training in such areas as Culinary Arts and Hospitality, Outdoor Leadership, Business, Healthcare and Allied Health Professions, Early Childhood Education, Construction Trades, Nonprofit Management, Science, English As A Second Language, High School Equivalency, etc. This Level I study served as a basis for the State's Level II work, which resulted in the schematic design of a building, meant to serve the growing County for years to come.

While still a very rural location, the Teton County population has more than doubled since 1980 and visitors to the area has grown from 2.4 million in 2008 to 3.8 million last year. This puts an incredible pressure on the need for a trained workforce, especially in the hospitality and healthcare industries as well as construction, business management, childcare, etc.

How has, or how will the Recipient identify communities with critical needs? In the response, describe any community engagement and public participation that has informed the definition of critical need for this Program, including efforts to solicit input from and/or partner with communities.

See answer above.

How was equity considered in the design of this program and how will equity be considered in the selection of projects and the distribution of funds?

Central Wyoming College (CWC) is recognized as a Native American-serving Nontribal Institution (NASNTI) by the US Department of Education. Nearly 30% of its students report an ethnicity other than Caucasian. Over 14% identify as Native American/American Indian and 9% as Hispanic/Latinx. Of CWC students, 84% are at risk: first-generation college goers (55%), low socioeconomic status, and/or not academically college ready.

As a public comprehensive community college, CWC is an “open access institution,” meaning its doors, programs, etc., are open to all. As a designated Minority Serving Institution, the College is able to tap into grant and other support to strengthen the institutions ability to meet the needs of those least able to afford and access higher education, training, and health monitoring.

Program Administration

Describe the Recipient’s approach for ensuring compliance with award requirements, including subrecipient monitoring. The narrative should also discuss the Recipient’s institutional, managerial, and financial capability necessary to ensure proper planning, management, and completion of any such Project.

The applicant is Central Wyoming College (CWC), one of Wyoming’s seven accredited community colleges. CWC serves Fremont County and two neighboring counties, Hot Springs and Teton, from its main campus in Riverton and outreach centers in Dubois, Lander and Jackson and offers courses in Thermopolis.

Central Wyoming College (CWC) was established in 1966 and has been accredited since March 1976 by the Higher Learning Commission (HLC). The College is experienced with implementing grant-funded projects and maintaining purchasing and financial policies that are compliant with state and federal regulations. CWC is currently managing grants from the U.S. Department of Education, National Science Foundation, the U.S. Department of Agriculture and the Economic Development Administration.

The CWC Business Office, under the supervision of the Vice-President for Administrative Services, will have the responsibility to keep accurate records and ensure that all expenditures comply with state policy and federal regulations.

CWC is subject to state and federal regulations, procedures, and audits in the expending and accounting of all funds. Internal audit reviews are conducted on a regular basis to ensure conformity to fiscal

policies and procedures. These require that expenditures be identified as to purpose, extent of time and effort, documented cost, competitive selection, specifications of source, identifying code, and other prudent information, ensuring accountability. CWC administrators, evaluators, auditors, and other appropriate individuals may access fiscal records at any time. The CWC Business Office will maintain official computer accounting and reconcile it monthly with the Jackson project director.

The College, following the State's capital construction process, has built many projects similar to CWC-Jackson over the years including the CWC-Lander outreach center (<https://www.cwc.edu/lander/>).

How will you incorporate participation of and engagement with the communities with critical needs in order to shape Program implementation and operations?

As a public comprehensive community college, Central Wyoming College is an "open access institution," meaning its doors, programs, etc., are open to all. The State's capital construction process involves heavy community and constituent consultation as part of its Level I determination of facility needs.

As an example of shaping operations to meet the critical needs, CWC-Jackson created the Bridge Program (<https://buckrail.com/bridge-program-helps-local-students-prepare-for-college/>) to help students, especially those for whom English is a second language, to prepare for success at College. The College works closely with the local high school and other organizations involved with first generation college students to student navigate getting into, and being successful at, college (https://www.jhnewsandguide.com/news/schools/local/first-generation-college-students-parents-convene-at-jackson-hole-high-school/article_ef8240ea-13fd-522b-8687-f7c6003282c0.html).

Program Budget

When will expenditures occur?

2022	2023	2024	2025	2026
	\$7,002,574	\$5,400,000		